

**Federal University Otuoke, Bayelsa State, Nigeria**

**P.M.B 126**

**Yenagoa, Bayelsa State**

**Invitation to Tender**

**1.0 Introduction**

The Federal University Otuoke intends to undertake the procurement of various Goods, Works and Services for the Implementation of 2016 Capital Projects following the allocation of funds in the Appropriation Act for the year. Competent, and experienced Contractors with track record of prompt delivery of similar projects are hereby invited to submit bids for the following projects.

**2.0 Capital Projects**

**Lot 1 – Supply and Installation of Teaching Materials and Equipment**

**Lot2 – Supply and Installation of 1000 Nos Lecture Hall Furniture**

**Lot 3 – Supply and installation of 500 Nos Classroom Furniture**

**3.0 Tender Documents**

Tender documents are to be obtained from the office of the Head of Procurement Unit of the University. Completed tenders are to be returned along with evidence of payment of a non-refundable Tender Fee of Twenty Five Thousand Naira (N25.000.00) payable to Federal University Otuoke Account No. 0300496961017 through the CBN e-payment platform in any commercial bank.

**4.0 Submission of Technical and Financial Bids**

Bidders are to present both Technical and Financial Tender documents

(1 original and 2 photocopies) to be submitted in separate sealed envelopes clearly marked “**Technical Tender**” and “**Financial Tender**” respectively **on or before 12noon on 2<sup>nd</sup> December, 2016**. All envelopes should be dropped in the Tender Box Located in the Office of the Vice Chancellor.

**5.0 Opening of Bids**

Submitted Bids shall be **publicly opened by 2.00pm on 2<sup>nd</sup> December, 2016** at the University Reference – Library. Contractors, Non-Governmental Organizations and interested members of the general public are hereby invited to attend.

**6.0 Important Notice / Additional Information**

The Federal University Otuoke reserves the right to reject any or all submissions that do not meet up with the requirements as specified and or cancel the entire bidding process. The University is not bound to shortlist any bidder and is not obliged to reply or enter into any

correspondence with any Consultant, Firm or Contractor regarding the outcome of this invitation for expression of interest, pre-qualification and the invitation for technical and financial bids. All costs and associated expenses incurred as a result of responding to this advertisement shall be borne by the bidder. The University is not obliged to award the contract to the lowest bidder.

**SIGNED:**

**Kenneth Sonrandein**

**Ag. Registrar**